

BISA Monthly Board of Directors Meeting

ZOOM

4-14-21, 8:30 PM

AGENDA

- A. Roll Call – Ky, Kevin, Diego, Coby, Jon, Tony, Chris, Kat – Call to order – 8:40
- B. Introduction of Visitors
 - 1. Scott Stafford – Red Card Concessions
 - 2. April Gomez – Interested in commissioner position
 - 3. Amanda Saenz – Interested in registrar duties as volunteer
- C. Approval of Minutes Previous Meeting
 - 1. 3-24-21 (who motioned and seconded?)
 - 2. 3-10-21 (who motioned and seconded?)
- D. Officer Reports
 - 1. Kevin – None
 - 2. Tony – Meeting with trophy company next week
 - 3. Jon – NTSSA approx. \$13,000 for the season. MPA waiting on invoice. Sent invoice to Lightning Cup and awaiting payment. Needs trophy estimate.
 - 4. Chris – None
 - 5. Coby – 1 final jersey order that needs to be paid will be approximately \$33
 - 6. Diego – 1 red card during last weekend’s game for cursing. Previous red card suspension served.
 - 7. None
 - 8. Ky – None
- E. Agenda
 - 1. Concessions Contract Renewal
 - i. Scott Stafford – Red Card Concessions
 - 1. Presented offer to run concessions for Summer 2021, Fall 2021, and Spring 2022 @ \$50 rent per week.

2. Described purchased assets and still hasn't been able to break even on asset purchases.
 3. States keeping prices for parents/grandparents low which in turn keeps profit margins low.
 4. Discussed surprise inspection from health inspector and passed with 97%.
 5. Discussed would like to keep rent at \$50 due to retail price points, paying sales tax, employee wages, purchasing assets such as hot dog machine, cotton candy machine, snow cone machine, etc.
- ii. Coby – asked what other assets was planning on being purchased. Scott explained he can't cook with grill or grease because there is no ventilation in the building. Limits his ability to cook more hot foods.
 - iii. Kevin – asked open for pool season? – Yes
 - iv. Jon – gave idea of using coffee pot instead of k cups
 - v. Scott Stafford left meeting
 - vi. Chris – long term wants to increase lease pricing – agreed by many other board members
 - vii. Kevin – we should make a deal for at least summer and fall season
 - viii. Jon – would he want to offer revenue share or would he like to give board financial reporting so we can see what the concession stand is pulling in. Ky will pass on board request
 - ix. Further action tabled for response by Scott Stafford

2. Registrar/Secretary Resignation

- i. Ky announced Julie Mason resigned from the board.

3. Registrar Position

- i. Amanda introduced and gave background and bio. Amada has experience working as Registrar/Secretary for BISA previously. Has held multiple positions in BISA including commissioner roles. Educator and has kids playing in BISA.
- ii. Would like to offer services of being a registrar without actually being on the board. Would provide services in exchange for free registration of her kids.
- iii. Jon/Coby – separating the registrar duties helps the Secretar/Registrar board position do more special projects such as advertising and community relations.

- iv. Mary introduced herself and gave her bio. Coached for 5 years. Has two kids in the association. Is current president of PTO and volunteers for her church and other organizations. Stay at home mom. Worked with Julie on publicity committee. Knows Roberts Rule of Order from working on PTO

4. Field Director Resignation

- i. Ky announced George Mason resigned from the board.

5. Field Director Position

- i. Discussed reasoning for using field 1 for games at Dobson. Parents can watch from car, better field condition.
- ii. Jon – states we can buy nets, paint the goals, make field amendments for better grass.
- iii. Ky – will meet with Charles (landscaper) to learn the sprinkler system and plumbing

6. Missing AED's

- i. Discussed AED's missing and their value of approximately \$1,000
- ii. AED's went missing last week
- iii. Ky will file police report
- iv. Ky will look at old AEDs and see if they will work before making a recommendation to the board
- v. Jon – can bring a portable AED to the complex to be used in the meantime

7. AGM Hotels/Attendance

- i. Ky – described AGM and the importance of our volunteers attending and being trained.
- ii. NTSSA holds an annual general meeting with all north Texas soccer associations.
- iii. Friday night is usually a vendor showcase displaying vendor offerings.
- iv. Saturday is all day intensive training breakout sessions on all soccer association positions such as registration, treasurer, A&D hearings, referee assigning, etc.
- v. Sunday is NTSSA board meeting and voting day. Changes to NTSSA bylaws are also discussed and voted on by the member associations.

- vi. Westin Galleria Dallas.
- vii. \$159 a night contracted rate.
- viii. Registration tickets are \$80 each.
- ix. Total cost to send board to NTSSA AGM approximately \$2,500.
- x. Jon motions the following: - Diego Seconds – Unanimous Yes – motion passes
 - 1. Booking rooms and attendance tickets for any member wishing to attend AGM all three days of the event (2 nights + registration ticket)
 - 2. Booking of rooms for Saturday night only if the board member will only be attending Saturday trainings – (1 night Saturday and no registration ticket)

8. City of Burleson Update

- i. Ky gave update – Jen, Parks Manager, – finalizing language in contract, will update sometime this week or next.
- ii. Kevin – utility costs? Jon - \$1,500 normal month \$24,000 for June, July, August

9. 501©3 Update

- i. Ky filed 501C3 reinstatement application, will take approximately 6-9 months for an answer from IRS

10. BMOD Schedule

- i. Ky to continue filling BMOD spaces each week via groupme

11. Red Card Fee

- i. David requested red card fee be waived
- ii. Kevin motions to waive red card fee for David, Diego Seconds – Chris votes no – all other yes – motion passes

12. BTX Heroes Cup Advertisement

- i. Propose advertisements posted on fence and bathrooms
- ii. Coby – should we charge for advertising? Group did not believe lease agreement should include advertising as it was not discussed during proposal. Coby will make a proposal for the advertising and board will discuss at later date.

13. Sparta Field Use Agreement

- i. Ky delivered Sparta terms requested. Sparta asked for 2-3 year contract, \$700 a month rent, and 90 cancellation policy. All other areas of the contract remain the same.
- ii. Kevin said Sparta relayed that they would do goalie training with goalies and coaches so they would know how to train their goalies over the rec season.
- iii. Chris motions – Rental \$900, 90 days cancellation policy, 2 year contract, Jon seconds, Kevin abstains, all others approve, motions passes.
- iv. Ky will type up new contract and send to Sparta

14. BISA Advertisement Project

- i. Tabled

15. Ref Pay/Policy for AR No-Show

- i. Board discussed when AR no-shows
- ii. Coby motions – when AR no shows other AR and center transition to dual center roles, both referees get center pay, Kevin seconds, all others approve, motion passes.

16. Election Day Monitors and Procedures

- i. Previously approved for May 8th. No one asked to change it.
- ii. Names on ballot will be due the Saturday before the election.
- iii. Advertisement for the election will begin on Monday, May 19th.

F. New Business

1. April Gomez introduced herself and gave bio. Part time stay at home mom and part time physical therapist. Has 2 kids and one playing in BISA. Would like to get more involved with BISA.

G. General Public Input – None

- H. Jon motions to go to executive session, Kevin seconds, all in favor, motion passes 10:30

- I. Board returns from executive session

- J. Coby motions to split Secretary and Registrar positions, Registrar position will be a volunteer employee under direction of the Secretary, Jon seconds, all in favor, motion passes.

- K. Diego motions to start the duties of the two positions immediately while going thru proper procedure to update bylaws with very clear roles and responsibilities, Kevin seconds, all in favor, motion passes.

- L. Jon motions to appoint Mary Burney as Secretary, Chris seconds, all in favor, motion passes.

- M. Chris steps down as Boys Commissioner.

- N. Tony motions to appoint Chris Whitley as Vice President, Jon seconds, Kat – yes, Diego – yes, Kevin – no, Coby – no, motion passes.

- O. Chris motions to appoint April Gomez as Boys Commissioner, Tony seconds, Kevin – no, all others yes, motion passes.

- P. Coby motions to adjourn, Jon seconds, all in favor, meeting adjourned 10:40PM